



City of Alton

509 S Alton Blvd. Alton, Texas 78573
Ph: 956-432-0760 Fax: 956-432-0766 www.alton-tx.gov

Address Application

Name _____ (Phone) _____ Date _____

Current Address if available (Street) _____ (City) _____ (State) _____ (Zip) _____

Application submittal requirements:

1. Property tax statement
2. Water bill of existing meter if applicable

Note: It is the policy of the City of Alton to issue an address within 5 business days, once the applicant has submitted all of the required information. An address may take longer if extenuating circumstances occur. Extenuating circumstances may include adverse weather and emergencies that may arise requiring the attention of this office. An employee of this office will call the applicant when the address application has been processed and the application is ready to be picked up.

CONGRATULATIONS!!!!

YOUR NEW ADDRESS IS: _____

Please register your new address at the Mission Post Office. Failure to do so may result in your mail being returned to sender. Also notify all other correspondents, such as:

Utility Companies	Social Security Office
Credit Card Companies	Hidalgo County Appraisal District
School District Tax Office	Friends & Relatives

Remarks: This Address has been issued by the City of Alton Planning Department. It is mandatory under State and Federal law that the address be placed on the front of your residence with six inch numbers and on both sides of your mail box with 2 or 3 inch high letters. Failure to do so may hamper mail delivery and delay emergency services response.

OFFICE USE ONLY

SUBDIVISION : _____ LOT: _____ BLOCK: _____

PID# _____ Received by: _____ Time: _____

Date Issued: _____

Comments: _____
