

**City of Alton City Commission
Regular Meeting 7:30 pm
August 13, 2013 Minutes**



Members Present

Mayor Salvador Vela
Mayor Pro Tem Arturo Galvan Jr
Commissioner Ricardo Garza
Commissioner Richard Arevalo
Commissioner Emilio Cantu Jr

City Staff Present

Jorge Arcaute
Baudelia Rojas
Steve Peña
Rudy Garza
Javier Garcia
Ricardo Gonzalez
Rosie Tello
Enrique Sotelo
Noe Garza
Janie Gaytan
JJ Salinas

I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:33 pm.

II. PUBLIC COMMENT: None

III. CONSENT AGENDA:

Approve the minutes of the City Commission meeting of July 9, 2013.

Discussion and possible action on approving a Conditional Use Permit for Day Care on 411 North Glasscock Blvd.

Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

IV. NEW BUSINESS:

1. Approve Records Management Policy.

Jorge Arcaute, City Manager stated that a need to approve a records management policy was brought by City Secretary. Baudelia Rojas, City Secretary stated departments produce

records on a daily basis and this policy is basically to provide an efficient, effective control on the creation, use and disposition of all city records. Fully compliant with state laws. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0.

2. Presentation of the City of Alton Preliminary Budget for FY 2013-2014.

Jorge Arcaute, City Manager stated the budget for the new fiscal year is already balanced. Department heads put in their budget submissions. An exercise was done where they provided their prior accomplishments and future goals. Staff recommends approval of preliminary budget. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

3. Approve the Public Safety Answering Point (PSAP) Interlocal Agreement Renewal from September 1, 2013 through August 31, 2015.

Jorge Arcaute, City Manager stated agreement was a renewal. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 4-0.

4. Adoption of Ordinance 2013-11, an ordinance of the City Commission of the City of Alton, Texas, (“City”) approving a negotiated resolution between City and Texas Gas Service (“TGS” or “The Company”) regarding The Company’s May 1, 2013 Cost of Service Adjustment (“COSA”) filing and August 1, 2013 Statement of Intent (“SOI”) filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the SOI filed tariffs to be just and reasonable; providing for the recovery of the city’s reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance; and requiring delivery of this ordinance to the company and the city’s legal counsel, waiving second and third reading,

Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

5. Approve Amendment No. 2 for the CWSRF Texas Water Development board Sewer Project.

Jorge Arcaute, City Manger stated that last change order presented for the sewer project mentioned an extension to the project for about three months. Amendment proposes this by changing fee structure so engineer can monitor the construction thru those extra 90 days. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

6. Approve the establishment of the “Texas Leverage Fund RLF”, a Special Revenue type fund; its corresponding new bank account, “Texas Leverage Fund RLF” at the Lone Star National Bank and to authorize the Commission members and the City Manager as signers of such account.

Jorge Arcaute, City Manager stated that money was borrowed from the state. Resolution to establish fund is required. This will be administered thru the Economic Development Corporation. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

V. EXECUTIVE SESSION: Pursuant to Government Code Section 551.071 & 551.072

Pending and/or potential litigation: Cause No. T-857-08-E City of Alton, et al vs. Daniel Vallejo

Real Estate

No update on potential litigation. Items on Real Estate. Motion to enter into executive session at 7:41 pm was moved by Commissioner Ricardo Garza and second by Mayor Pro Tem Arturo Galvan Jr. Motion carried 5-0.

VI. RETURN TO OPEN SESSION FOR POSSIBLE ACTION

Real Estate

Motion to enter into regular session at 8:09 pm was moved by Commissioner Ricardo Garza and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

No action on item.

VII. CITY MANAGER'S REPORT: None

VIII. ADJOURNMENT:

Motion to adjourn the meeting at 8:11 pm was moved by Mayor Pro Tem Arturo Galvan and second by Commissioner Richard Arevalo. Motion carried 5-0.

CITY OF ALTON


Salvador Vela, Mayor

ATTEST:


Baudelia Rojas, CPM
City Secretary

