

**Planning & Zoning Commission  
Regular Meeting 7:30 pm  
November 26, 2013 Minutes**

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**Members Present**

Mayor Salvador Vela  
Mayor Pro Tem Arturo Galvan Jr  
Commissioner Ricardo Garza  
Commissioner Emilio Cantu Jr

**Members Absent**

Commissioner Richard Arevalo

**City Staff Present**

Jorge Arcaute  
Baudelia Rojas  
Steve Peña  
Rudy Garza  
Javier Garcia  
Ricardo Gonzalez  
Rosie Tello  
Noe Garza  
Enrique Sotelo

**I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:**

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:31 pm.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:** Mayor

Salvador Vela led the group in prayer. Commissioner Ricardo Garza led in the Pledge of Allegiance.

**III. PUBLIC COMMENT:** None

**IV. APPROVAL OF MINUTES:**

**1. To approve the minutes of the Planning & Zoning Commission Meeting of October 22, 2013.**

Motion to approve was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 4-0.

**V. NEW BUSINESS:**

**1. Approve conditional use request for JRS Environmental Services as a use oil handler business located at 6810 N Moorfield.**

Steve Peña, Assistant City Manager stated a conditional use permit is being requested by Mr. Josue Olvera for used oil handler business. A public hearing was held November 22,

2013 with no attendance. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 4-0.

2. **Approve conditional use request for Two Brothers Liquor Store for off-premise alcohol sales located at 1905 E Main Avenue.**

Steve Peña, Assistant City Manager stated Mr. Rolando Encinia requested permit for off premise alcohol sales. A public hearing was held November 11, 2013 with no attendance. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan and second by Commissioner Emilio Cantu Jr. Motion carried 4-0.

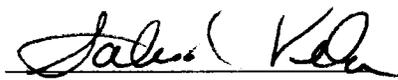
3. **Approve conditional use request for Grilled Chicken restaurant located at 2616 E Main Avenue.**

Steve Peña, Assistant City Manager stated Mr. Luis A Garcia requested a conditional use request permit for a restaurant. Owner of property has been advised facility is in non-conforming use due to new Special Design Guidelines ordinance and this would be the last time issuing a conditional use permit. Staff recommends approval. Motion to approve was moved by Commissioner Garza and second by Mayor Pro Tem Arturo Galvan Jr. Motion carried 4-0.

**VI. ADJOURNMENT:**

Motion to adjourn meeting was made by Commissioner Ricardo Garza and second by Commissioner Emilio Cantu Jr. Motion carried 4-0. Meeting was adjourned at 7:36 pm.

CITY OF ALTON

  
Salvador Vela, Mayor

ATTEST:

  
Baudelia Rojas, CPM  
City Secretary

