

**City of Alton City Commission  
Regular Meeting 7:30 pm  
July 14, 2015 Minutes**

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**Members Present**

Mayor Salvador Vela  
Mayor Pro Tem Arturo Galvan Jr  
Commissioner Ricardo Garza  
Commissioner Richard Arevalo  
Commissioner Emilio Cantu Jr

**City Staff Present**

Jorge Arcaute  
Baudelia Rojas  
Jeff Underwood  
Ricardo Gonzalez  
Rosie Tello  
Rudy Garza  
Steve Peña  
Janie Gaytan  
Javier Garcia  
Enrique Sotelo

**I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:**

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:37 pm.

**II. PUBLIC COMMENT: None**

**III. CONSENT AGENDA**

**Approve the minutes of the City Commission meeting of June 9 and June 30, 2015.**

**Discuss and consider approval of a site plan for Paseo De Los Rios Apartments.**

**Discussion and consideration of a Change of Zone request by Jose Alejandro Villarreal from R-2 Single Family Dwelling District to MF Multi-family Residential District for property legally described as 1.72 acre tract of land out of Lot 44-5 West Addition to John H Shary Subdivision, Alton, Hidalgo County, Texas 78573.**

Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**IV. NEW BUSINESS**

**1. Discuss and consider authorizing the solicitation of Statement of Qualifications for civil engineering services.**

Jeff Underwood, Assistant City Manager stated staff was seeking authorization for statement of qualifications from Civil Engineering firms. Once they are received, staff

will grade the submittals and present a recommendation to the City Commission. The intent is to develop a list of qualified engineering firms that will be able to assist with the development of various projects. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**2. Discuss and consider authorizing the solicitation of Statement of Qualifications for land surveying services.**

Jeff Underwood, Assistant City Manager staff was seeking authorization for statement of qualifications from Land Surveyin firms. Once they are received, staff will grade the submittals and present a recommendation to the City Commission. The intent is to develop a list of qualified surveying firms that will be able to assist with the development of various projects. Staff recommends approval. Motion to approve was moved by Commissioner Ricardo Garza and second by Mayor Pro Tem Arturo Galvan Jr. Motion carried 5-0.

**3. Discuss and consider authorizing the solicitation of bids for contract labor for general services.**

Jeff Underwood, Assistant City Manager stated staff is seeking authorization to advertise for bids for a contractor to provide general labor services to the City on an as needed basis. Scope of work would range from minor building construction to tire pick up to minor street repairs. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**4. Discuss and consider authorizing the solicitation of bids for the construction of Lucia Street and all matters appurtenant thereto.**

Jeff Underwood, Assistant City Manager stated staff is seeking authorization to advertise for bids to construct an asphalt roadway at Lucia Street located on the west side of Alton Blvd and road improvements to Jefferson Street. Prior to construction of the roadway, sanitary sewer lateral lines should be extended to the adjacent properties. Solicitation for bids for Jefferson Street (next to Ferro Block) will also be included in the advertisement. Staff recommends approval. Motion to approve was moved by Commissioner Ricardo Garza and second by Commissioner Richard Arevalo. Motion carried 5-0.

**5. Discuss and consider authorizing the solicitation of bids for the demolition of the fire station at 207 West Main Avenue.**

Jeff Underwood, Assistant City Manager stated staff is seeking authorization to advertise for bids for a contractor to demolish and remove the existing fire station. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**6. Authorize the solicitation of Request for Proposals for banking services and depository for the City of Alton.**

Jorge Arcaute, City Manager stated current contract with bank depository is set to expire September 30, 2015. Staff is requesting authorization to solicit request for proposals for banking services and depository. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**7. Adoption of Resolution 2015-15 approving cooperation with the cities served by AEP TCC to review AEP Texas Central Company's requested approval of an adjustment to its energy efficiency cost recovery factor; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to legal counsel.**

Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**8. Approve an interlocal agreement for Police Services between the City of Alton and the Mission Consolidated Independent School District.**

Jorge Arcaute, City Manager stated interlocal agreement was for two (2) Texas Certified Police officers during the 2015/2015 school year. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**9. Discuss and consider authorizing staff to solicit bids for the maintenance of the grounds at city facilities.**

Jeff Underwood, Assistant City manager stated staff is seeking authorization to request bids for mowing and general landscape services at all City facilities, including all parks. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**10. Adoption of Ordinance 2015-09, amending Ordinance 2007-01, Sections I and II, whereby the City Commission hereby delegates to the City Manager the authority to receive, review, accept and approve various routine daily and monthly reports, permits, maintenance agreements, contract payments and other City business; providing a severability clause and effective date, waiving second and third reading.**

Jorge Arcaute, City Manager stated ordinance was increasing the City Manager's authority to approve change orders from \$25,000 to \$50,000 and increasing the limit of \$25,000 to \$50,000 of contracts that need approval by the City Commission as per Local Government Code Chapter 252. Motion to approve was moved by Mayor Pro

Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**11. Adoption of Ordinance 2015-10, providing a water conservation plan and a public education/information program, waiving second and third reading.**

Jorge Arcaute, City Manager stated the Texas Water Development Board requires the city to update the Water Conservation Plan and Education Information Program. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**12. Approval of budget amendment of the City of Alton General Fund, Debt Service Funds, Sewer Fund and Solid Waste Water Fund for Fiscal Year 2014-2015.**

Motion to approve was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0.

**V. EXECUTIVE SESSION: Pursuant to Government Code Section 551.071 & 551.072**  
None

**VI. RETURN TO OPEN SESSION FOR POSSIBLE ACTION:**

**VII. CITY MANAGER'S REPORT**

Jorge Arcaute, City Manager stated budget calendar will be presented at next meeting. The Back to School fair is scheduled for August 7<sup>th</sup> and the MCISD Back to School Bash as well in the evening.

An Instructor II class for the Fire Department will be scheduled around late August or early September. The Fire Department received a grant for that school.

**VIII. ADJOURNMENT:**

Motion to adjourn the meeting at 7:56 pm was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

CITY OF ALTON

  
Salvador Vela, Mayor

ATTEST:

  
Baudelia Rojas, TRMC|CPM  
City Secretary

