

**Planning & Zoning Commission  
Regular Meeting 7:30 pm  
December 13, 2016 Minutes**

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**Members Present**

Mayor Salvador Vela  
Mayor Pro Tem Arturo Galvan Jr  
Commissioner Ricardo Garza  
Commissioner Richard Arevalo  
Commissioner Emilio Cantu Jr

**City Staff Present**

Jorge Arcaute  
Baudelia Rojas  
Rosie Tello  
Jeff Underwood  
Samm Mercado  
Steve Pena  
Janie Gaytan

**Others Present**

Claudia Cantu  
Gus Martinez

**I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:**

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:30 pm.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:**

Mayor Salvador Vela led the group in prayer. Commissioner Ricardo Garza led in the Pledge of Allegiance.

**III. PUBLIC COMMENT: None**

**IV. APPROVAL OF MINUTES:**

**Approve the minutes of the Planning & Zoning Commission meeting of August 23, 2016.**

Motion to approve the minutes was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**V. NEW BUSINESS:**

- 1. Discuss and consider the approval of a Conditional Use Permit request by Juan Mora, d.b.a. Alton Drive Thru for a Wine and Beer Retailer's Off-Premise Permit at 2115 E Main Avenue legally described as Palmasola Subdivision, Lot 31.**

Jeff Underwood, Assistant City Manager stated owner is seeking a conditional use permit for the off-premise sale of beer and wine from a new building located at the

corner of Linares Dr and Main Ave. Public hearing was held on December 6<sup>th</sup> and 1 person appeared in opposition to the request due to the proximity to housing and bus stops. Staff recommends approval with conditions of a privacy 8 foot fence to the north. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr by and second by Commissioner Richard Arevalo. Motion carried 5-0.

**VI. ADJOURNMENT:**

Motion to adjourn meeting was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 5-0. Meeting was adjourned at 7:36 pm.

**CITY OF ALTON**

  
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**Salvador Vela, Mayor**

**ATTEST:**

  
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**Baudelia Rojas, TRMC|CPM**  
**City Secretary**

