

**Planning & Zoning Commission
Regular Meeting 7:30 pm
August 22, 2017 Minutes**



Members Present

Mayor Salvador Vela
Mayor Pro Tem Arturo Galvan Jr
Commissioner Ricardo Garza
Commissioner Richard Arevalo
Commissioner Emilio Cantu Jr

City Staff Present

Jorge Arcaute
Baudelia Rojas
Jeff Underwood
Samm Mercado
Steve Pena
Rudy Garza
Rosie Tello
Janie Flores
Monique Martinez

Others Present

Jose de Leon III
Crystal Puente
Arnoldo Cantu Jr
David Cantu

I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:30 pm.

II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:

Mayor Salvador Vela led the group in prayer. Commissioner Ricardo Garza led in the Pledge of Allegiance.

III. PUBLIC HEARING

1. Solicit input from the public on proposed revisions to the official zoning map and zoning designations of Alton, Texas.

Mayor Salvador Vela opened the public hearing at 7:32 pm. Jeff Underwood, Assistant City Manager stated staff had revised the City's zoning map and the zoning classifications. Public hearing was advertised in Progress Times. There will be a total of three public hearings. The revisions to the map go hand in hand with the new Unified Development Code. No public comments. Mayor Salvador Vela closed the public hearing at 7:35 pm.

IV. PUBLIC COMMENT: None

V. APPROVAL OF MINUTES:

Approve the minutes of the Planning & Zoning Commission meeting of August 8, 2017.

Motion to approve the minutes was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

VI. NEW BUSINESS:

1. Discuss and consider approving the first reading of Ordinance 2017-08, adopting a new official zoning map and repealing previous zoning maps.

Jeff Underwood, Assistant City Manager stated staff had developed a new zoning map with 16 zoning districts as compared to the 10 district in the current zoning ordinance. The additional districts will assist staff in separating land uses that are not compatible. There will be two additional public hearings to solicit input from the public. Staff recommends approval. Motion to approve first reading was moved by Mayor Pro Tem Arturo Galvan Jr by and second by Commissioner Richard Arevalo. Motion carried 5-0.

2. Discuss and consider approving the first reading of Ordinance 2017-09, adopting the City of Alton Unified Development Code, repealing any conflicting ordinances.

Jeff Underwood, Assistant City Manager stated staff had drafted a Unified Development Code (UDC) which if adopted combines the subdivision, zoning, floodplain management and other site development ordinances. The UDC will give customers and staff a step by step guide on property development from zoning the property to constructing a building. Staff recommends approval. Motion to approve first reading was moved by Mayor Pro Tem Arturo Galvan Jr by and second by Commissioner Ricardo Garza. Motion carried 5-0.

3. Consider and approve Ordinance 2017-10, amending Ordinance 2001-16, creating a Design District and adopting a Wireless Services Design Manual, waiving second and third reading.

Jeff Underwood, Assistant City Manager stated the design district and corresponding design manual will allow the City to ensure uniformity when issuing permits to the Small Cell Site companies. Staff recommends approval. Motion to adopt, waive second and third reading, was moved by Commissioner Ricardo Garza by and second by Mayor Pro Tem Arturo Galvan Jr. Motion carried 5-0.

VII. ADJOURNMENT:

Motion to adjourn meeting was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Emilio Cantu Jr. Motion carried 4-0. Meeting was adjourned at 7:43 pm.

CITY OF ALTON


Salvador Vela, Mayor

ATTEST:


Baudelia Rojas, CPM, TRMC|CMC
City Secretary



Approved by Planning & Zoning Commission 09/12/17