

**Planning & Zoning Commission  
Regular Meeting 7:30 pm  
October 23, 2018 Minutes**



**Members Present**

Mayor Salvador Vela  
Mayor Pro Tem Arturo Galvan Jr  
Commissioner Ricardo Garza  
Commissioner Richard Arevalo  
Commissioner Emilio Cantu Jr

**City Staff Present**

Jeff Underwood  
Ricardo Gonzalez  
Baudelia Rojas  
Samm Mercado  
Steve Pena  
Rosie Tello  
Janie Gaytan  
Janie Flores  
Jesse Pena

**Others Present**

Anita Jenny-Amigos del Valle  
Nora Cavazos  
Lucy Torres-Nuestra Clinica del Valle  
Octavio Flores-Amigos del Valle  
Jose De Leon III

**I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:**

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:31 pm.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:**

Mayor Salvador Vela led the group in prayer. Commissioner Ricardo Garza led in the Pledge of Allegiance.

**III. PUBLIC COMMENT: None**

**IV. APPROVAL OF MINUTES:**

**Approve the minutes of the Planning & Zoning Commission meeting of August 14, 2018.**

Motion to approve the minutes was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**V. NEW BUSINESS:**

- 1. Discuss and consider the preliminary and final plat for Rosa Ranch Subdivision, legally described as a 2.5 acre tract of land out of the East ½ of the East 5 acres of the north part of Lot 44-7, West Addition to Sharyland Subdivision, Hidalgo County Texas.**

Jeff Underwood, Assistant City Manager stated the tract was located on E. St Jude adjacent to County drainage ditch. Currently it is zoned R-1, large Residential lots. Owner is requesting approval of a 2 lot subdivision for the purposes of constructing a house on Lot 1. Owner has requested that the UDC requirement to widen her portion of St. Jude and install a fire hydrant be waived. Recommendation to waive the sidewalk requirement at this time and provide City assistance for fire hydrant capped at \$2000. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

**VI. ADJOURNMENT:**

Motion to adjourn meeting was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0. Meeting was adjourned at 7:34 pm.

**CITY OF ALTON**

  
**Salvador Vela, Mayor**

**ATTEST:**

  
**Baudelia Rojas, CPM, TRMC|CMC**  
**City Secretary**

