



REQUEST FOR STATEMENT OF QUALIFICATIONS

The City of Alton is soliciting sealed Statement of Qualifications; hereinafter referred to as SOQ, to be received by Jorge Arcaute, City Manager, at 509 S. Dawes, Alton, Texas 78573. City of Alton normal business days are Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m. and shall be closed on recognized holidays.

SOQ'S will be received until **10:00 a.m. Central Time**, on **Friday December 7, 2018**, shortly thereafter all submitted SOQ'S will be gathered and taken to the City's Conference Room, to be publicly opened and read aloud. Any SOQ received after the closing time will not be accepted and will be returned to the submitter unopened. It is the responsibility of the submitter to see that any SOQ submitted shall have sufficient time to be received by the City prior to the SOQ opening date and time. The receiving time at the City Hall Front Desk will be the governing time for acceptability of the SOQ's. SOQ's will not be accepted by telephone or facsimile machine. All SOQ'S must bear original signatures and figures. The SOQ shall be for:

SOQ # 2018-03 LAND SURVEYING SERVICES

Respondents receiving a "NOTICE TO RESPONDENTS" and/or "REQUEST FOR STATEMENT OF QUALIFICATIONS" notice in the mail or reading same in the newspaper are advised that the solicitation documents can be downloaded from the City of Alton web page address: www.alton-tx.gov, or may obtain copies of same by contacting the office of: JEFF UNDERWOOD, ASSISTANT CITY MANAGER, LOCATED AT 509 S. ALTON BOULEVARD, ALTON, TX 78573 by calling (956) 432-0760 or by e-mailing your request to the following e-mail address: jeff.underwood@alton-tx.gov

Hand Delivered SOQ'S:

509 S. Alton Boulevard
C/o Jorge Arcaute

If using Land Courier (i.e. FedEx, UPS):

City of Alton
C/o Jorge Arcaute
509 S. Alton Boulevard
Alton, Texas 78573

If Mailing Proposals:

City of Alton
C/o Jorge Arcaute
509 S. Alton Boulevard
Alton, Texas 78573