

**Planning & Zoning Commission  
Regular Meeting 7:30 pm  
April 14, 2020 Minutes  
Virtual Meeting**

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**Members Present**

Mayor Salvador Vela  
Mayor Pro Tem Arturo Galvan Jr  
Commissioner Ricardo Garza  
Commissioner Richard Arevalo  
Commissioner Emilio Cantu Jr

**City Staff Present**

Jeff Underwood  
Ricardo Gonzalez  
Baudelia Rojas  
Rosie Tello  
Jonathan Flores  
Cristina Garcia

**Others Present**

Noel Garza  
Adrian Webb  
Jose De Leon III

**I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:**

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:30 pm.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:**

Mayor Salvador Vela led the group in prayer. Commissioner Ricardo Garza led in the Pledge of Allegiance.

**III. CERTIFICATION OF POSTING:**

**IV. PUBLIC COMMENT:**

**V. APPROVAL OF MINUTES**

**Approve the minutes of the Planning & Zoning Commission meeting March 24, 2020.**

Motion to approve the minutes was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0.

**VI. NEW BUSINESS:**

**1. Discuss and consider approving request by Jaime Rios for preliminary plat approval of the proposed Villa De Los Rios Subdivision.**

Jeff Underwood, City Manager stated area is a 1.0 acre tract of land. Owner proposes 4 multi-family duplex unit buildings. The engineer is also requesting a variance to allow septic tanks due to the characteristics of the natural ground. Staff

recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

2. **Discuss and consider approving Ordinance 2020-07, voluntary annexation request from Kerria Square Development to annex 20.0 acre tract of land, more or less, being a part of or a portion of Lot 373, John H Shary Subdivision, with a zone request of “D” (duplex/fourplex) District; waiving second and third reading.** Jeff Underwood, City Manager stated the owner is voluntarily requesting annexation of 20.0 acre tract of land. Shary Manor is a 51 multi-family lot subdivision and with the annexation would allow them to continue with Alton’s requirements. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0.
3. **Discuss and consider approving Ordinance 2020-08 amending and adopting the City of Alton Unified Development Code, waiving second and third reading.** Jeff Underwood, City Manager stated the development code needed some changes as the City is growing. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0

**VII. ADJOURNMENT:**

Motion to adjourn meeting was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0. Meeting was adjourned at 7:39 pm.

CITY OF ALTON

  
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Salvador Vela, Mayor

ATTEST:

  
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Baudelia Rojas, CPM, TRMC|CMC  
City Secretary

