

**City of Alton City Commission
Regular Meeting 7:30 pm
July 14, 2020 Minutes
Virtual Meeting**



Members Present

Mayor Salvador Vela
Mayor Pro Tem Arturo Galvan Jr
Commissioner Ricardo Garza
Commissioner Richard Arevalo
Commissioner Emilio Cantu Jr

City Staff Present

Jeff Underwood
Ricardo Gonzalez
Baudelia Rojas
Cristina Garcia
Janie Gaytan
Jonathan Flores
Samm Mercado
Steve Pena

I. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:

With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:35 pm.

II. CERTIFICATION OF POSTING

III. PUBLIC COMMENT

IV. CONSENT AGENDA

Approve the minutes of the City Commission meeting of June 12 and June 18, 2020.

Discuss and consider approving request by SoTex Engineering LLC for preliminary plat approval of the proposed Roadrunner Subdivision.

Discuss and consider approving request by M2 Engineering PPLC for preliminary plat approval of the proposed Santa Fe at Alton Subdivision.

Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Richard Arevalo. Motion carried 5-0.

V. NEW BUSINESS

1. Discuss and consider approving the reappointment of the City of Alton Development Corporation Board Members.

Steve Pena, CADC CEO stated the board met recently and approved the re-appointment of the four members. The re-appointment would be for two years. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Emilio Cantu Jr. Motion carried 5-0.

2. Discuss and consider a Waterline Access Agreement between the City of Alton and Sharyland Water Supply Corporation for Alton Pointe V Subdivision.

Cristina Garcia, Planning Director stated the agreement is for Alton Pointe V Subdivision to include the fire hydrants. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Richard Arevalo. Motion carried 5-0.

3. Discuss and consider authorizing staff to request sealed bids for Grounds Maintenance at City Facilities.

Jeff Underwood, City Manager stated the agreement with Southern Landscapes for grounds maintenance is about to expire. At this point requesting approval to request bids for grounds maintenance. Staff recommends approval. Motion to approve subject to legal review was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Ricardo Garza. Motion carried 5-0.

4. Discuss and consider authorizing the solicitation of Statements of Qualifications for Geotechnical Engineering Services.

Jeff Underwood, City Manager stated that different firms have assisted the city with engineering services which was for a three year term. At this point, requesting authorization to solicit statement of qualifications for geotechnical engineering services. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Ricardo Garza. Motion carried 5-0.

5. Discuss and consider approving a contract with Scripture Ambulance Service for temporary service to assist with emergency medical calls as necessitated by COVID-19.

Jeff Underwood, City Manager stated that an agreement is currently in place with Palmview, and in order to provide the best services to the residents, recommends a two week agreement with Scripture ambulance services. This is only a supplement service, not to replace the contract with Palmview. Staff recommends approval. Motion to approve subject to legal review was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Richard Arevalo. Motion carried 5-0.

6. Discuss and consider amending the CARES Act Relief Funding Budget.

Jeff Underwood, City Manager stated a revised proposed budget for the CARES Act includes changes from the economic support area to areas for employee testing,

ambulance services, overtime for PD and FD, and Wifi project. Staff recommends approval. Motion to approve subject to was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Ricardo Garza. Motion carried 5-0.

7. Updated Mayoral Declaration of Local State of Disaster due to public health emergency.

Jeff Underwood, City Manager stated the disaster declaration presented is to extend through July 28, 2020. It is keeping in line with the Governors orders and requires people to wear masks. There are also some penalties if this requirement is not followed. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Richard Arevalo. Motion carried 5-0.

8. Consider and approve Ordinance 2020-11, approving a negotiated resolution between the City and Texas Gas Service (“TGS” or “The Company”) regarding the Company’s April 30, 2020 Cost Of Service Adjustment (“COSA”) filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement; waiving second and third reading.

Jeff Underwood, City manager stated Texas Gas Service has asked for rate increase. The City has joined with other cities to negotiate the new tariffs. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Ricardo Garza. Motion carried 5-0.

9. Discuss and consider approving Ordinance 2020-12, amending Ordinance 2019-13, Personnel Policy Article VI, Section 6.3; waiving second and third reading.

Janie Gaytan, Human Resources Director stated work hours for non-salaried law enforcement employees have changed from 8 hour shifts to 12 hour shifts. The overtime eligibility is recommended to change from 86 hours per pay period to 84 hours to coincide with the schedule. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Ricardo Garza. Motion carried 5-0.

VI. EXECUTIVE SESSION: Pursuant to Government Code Section 551.071 & 551.072

VII. RETURN TO OPEN SESSION FOR POSSIBLE ACTION

VIII. CITY MANAGERS REPORT:

Jeff Underwood, City Manager stated Palmview handles ambulance service and one ambulance is stationed at the Fire Department. The Fire Department has a Rescue Truck which is equipped with life saving equipment and EMT personnel working 12 hour shifts. If there is no ambulance available, they will be sent out to the call. If ambulance is needed, they will contact them to site. The Hidalgo County Health Department has been sending control orders for people who have tested positive to stay home. The numbers have increased that they are unable to complete. Police and Fire Department receive and

pick up the orders and call the resident that they will be delivering the order and reminding them that they need to stay home.

IX. ADJOURNMENT:

Motion to adjourn the meeting at 7:58 pm was moved by Mayor Pro Tem Arturo Galvan Jr and seconded by Commissioner Ricardo Garza. Motion carried 5-0.

CITY OF ALTON



Salvador Vela, Mayor

ATTEST:



Baudelia Rojas CPM, TRMC|CMC
City Secretary

