

**Planning & Zoning Commission  
Regular Meeting 7:30 pm  
October 27, 2020 Minutes  
Virtual Meeting**

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**Members Present**

Mayor Salvador Vela  
Mayor Pro Tem Arturo Galvan Jr  
Commissioner Ricardo Garza  
Commissioner Richard Arevalo  
Commissioner Emilio Cantu Jr

**City Staff Present**

Jeff Underwood  
Ricardo Gonzalez  
Baudelia Rojas  
Cristina Garcia  
Samm Mercado  
Steve Pena  
Rosie Tello  
Mauro Sandoval  
Janie Gaytan  
Jonathan Flores

**Others Present**

Hector Chapa, LRGVDC 911  
Randall Snyder, LRGVDC 911

- I. **CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT:**  
With a quorum of the Alton City Commission present, Mayor Salvador Vela called the meeting to order at 7:30 pm.
- II. **INVOCATION AND PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:**  
Mayor Salvador Vela led the group in prayer. Commissioner Ricardo Garza led in the Pledge of Allegiance.
- III. **CERTIFICATION OF POSTING:**
- IV. **PUBLIC COMMENT:**
- V. **APPROVAL OF MINUTES**  
Approve the minutes of the Planning & Zoning Commission meeting October 13, 2020.  
Motion to approve the minutes was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0.
- VI. **NEW BUSINESS:**
  1. **Discuss and consider approving request by SOTEX Engineering LLC for final plat approval of the proposed Roadrunner Subdivision.**

Cristina Garcia, Planning Director stated the subdivision is a 2.0 acre tract of land, more or less, out of Lot 371, John H Shary Subdivision. It is a one lot single family residential subdivision. A variance was approved to allow septic tank and has been installed along with the swale easement required by the Hidalgo County Drainage District No. 1. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0.

2. **Discuss and consider approving request by Melden & Hunt, Inc for preliminary plat approval of the proposed Alton Valley Estates Subdivision.**

Cristina Garcia, Planning Director stated the subdivision was a 13.624 acre tract, more or less, out of Lot 37-10, West Addition to Sharyland Subdivision. The owners are proposing seventy-three single family lots. Staff recommends approval. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

3. **Discuss and consider approving conditional use permit request by Francisco Gomez to allow a portable office for temporary use at 808 North Trospen Road.**

Cristina Garcia, Planning Director stated the developer, Francisco Gomez wishes to use a portable for office use in the sale of the lots for Mt. Zion Estates. Staff recommends approval subject to all building permits and requirements being met, including any recovery fees and/or connections to utilities. It will be inspected yearly. Motion to approve was moved by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Richard Arevalo. Motion carried 5-0.

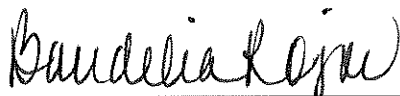
**VII. ADJOURNMENT:**

Motion to adjourn meeting was made by Mayor Pro Tem Arturo Galvan Jr and second by Commissioner Ricardo Garza. Motion carried 5-0. Meeting was adjourned at 7:35 pm.

CITY OF ALTON

  
Salvador Vela, Mayor

ATTEST:



Baudelia Rojas, CPM, TRMC|CMC  
City Secretary

Approved by PZ Commission 12/08/2020

